

6. All expenditure incurred during the course of year shall be regulated strictly in accordance with the allotment made in the budget for the year. Where additional allotment under any head of account is found necessary the expenditure has to be met by re-appropriation from other heads subject to following the conditions and limitations prescribed in the rules.

7. The Zilla Parishad has to apply for prior sanction of Government before incurring any extraordinary charges or paying any contributions for the expenses within or outside its jurisdiction. If the Chief Executive Officer, Zilla Parishads authorizes any payment in the absence of budget provision as per rule 10 of G.O.Ms.No.229, PR&RD(Accts.I) Department, dt.17.6.1997 he shall immediately report the circumstances to Government for incurring such expenditure. Whenever any item of expenditure requires the sanction of higher authority such sanctions shall be obtained well in advance before incurring the expenditure.

8. The Zilla Parishad has to provide necessary amount towards pension and pensionary benefits payable to non-provincialised pensioners, since no grant-in-aid is being released by Government towards the pensions of non-provincialised employees. The Zilla Parishad has to arrange for the pensions from its own source matched by pension contribution received from Gram Panchayats and Mandal Parishads in respect of non-provincialised employees.

9. The Zilla Parishad has to prepare a perspective Five Year Plan and Annual Plan as required in District Planning Committee Act. Before undertaking planning exercise, the Zilla Parishad has to ascertain the funds that would be available to them from different sources including own revenues,. Untied funds, tied funds and other scheme specific grants. After approval of Annual Plan in the B.E., the allocations towards Non-Plan and Plan have to be indicated in the Budget Estimates.

10. The following schedules are required to be appended to the Budget.

- a) Statement of Capital expenditure, scheme-wise.
- b) Statement of receivable and payables.
- c) Statement of Z.P., GPF Balances.
- d) DCB of pension contribution due to Zilla Parishad pension fund from the Mandal Parishads and Gram Panchayats in respect of Non-Provincialised staff.
- e) Statement of HBA refundable to Government along with over due installments if any.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

DR.RAJIV SHARMA  
PRL.SECRETARY TO GOVERNMENT

To  
The Chief Executive Officer, Zilla Praja Parishad, West Godavari District.  
The Commissioner, Panchayat Raj and Rural Employment , Hyderabad.  
Copy to:  
The Director, State Audit Department, Hyderabad.  
The District Audit Officer, State Audit, West Godavari District.  
SC/SF.

// FORWARDED BY ORDER //

SECTION OFFICER